STURT STREET COMMUNITY SCHOOL
21st Century Skills – 1to1 iPad Program

Family Information Guide
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Learning Technologies at Sturt Street Community School

Getting a head start on their future.

The aim for the integration of technology into the teaching and learning at Sturt Street Community School is to ensure that all students have the opportunity to become competent, discriminating and creative users of a range of technologies. Such integration of technologies has the potential to engage students in ways not previously possible, to enhance their achievement, to create new learning possibilities and to extend students’ interaction with their local and global communities.

Sturt Street Community School is a technology-rich environment, integrating technology into all teaching and learning areas so as to enhance learning and to prepare out students for their roles in the digital world in which we live. Today’s generation of students view technology as a part of their everyday environment. To fully meet their learning needs, technology should be pervasive, that is, always available. To achieve this, Sturt Street Community School is currently implementing a range of new and innovative approaches to teaching and learning using new and emerging learning technologies. These include trolleys of Windows Netbooks and laptops located across the school, maintaining the availability of computers in our class rooms and our tech room. Ultimately, achieving a 1-to-1 teaching and learning environment that incorporates the new and emerging technologies that are an every-day part of the lives of our students, is our aim.

In 1-to-1 learning, each student has access to a wireless laptop or mobile device for use at the school, enabling communication and collaboration among peers and teachers and learning plans, manage educational content, track student progress and more. The 2011 iPad2 Trial enabled us to participate in some “action research”, during which we were able to gather data to support the notion that, having a mobile device such as an iPad in the hands of students, during a school day, engages the students in learning and ultimately results in measurable improvement in their learning outcomes, their grades.
The iPad ecosystem has proven to be more secure and a pseudo standard in the education industry with it’s easy to manage infrastructure and closed checked system which ensures ease of use and more stable for the classroom experience.

With such a focus on the use of new technologies in the teaching and learning that occurs at Sturt Street Community School, it is necessary for us to establish appropriate policies and procedures. Whilst providing the opportunity to enhance and extend human interaction, empathy and understanding, the misuse of information and communication technologies can significantly damage an individual’s dignity. It is a requirement that all students and their caregivers read and abide by the school’s **Acceptable Use of Learning Policy**. It is a Department of Education and Child Development (DECD) requirement that all students and their caregivers sign that **Acceptable Use of Learning Policy** before the student is permitted to access learning technologies on any Departmental School Site. Once signed and returned to the school, the document is filed in the student’s records and acknowledged in the school’s database. This agreement then remains valid and in place for the duration of the student’s enrolment at Sturt Street Community School or until it is reviewed or revoked by the school.

The contents of this information pack are designed to assist students and families to become familiar with the iPad, specifically how to manage and care for this tool for learning. We ask that you read the contents of this document carefully and keep it handy for when you need it.

Online help is always available on the Apple website ([www.apple.com.au](http://www.apple.com.au)) or you can email your question to dl.1881.admin@schools.sa.edu.au and one of the ICT team will reply and as quickly as possible.

**Your iPad**

**iPad Details**
We encourage you to record the information specific to your iPad in this section:

Student Name: ___________________________________________________

ID Number: ______________________________________________________

iPad Wireless: ______________________________________(Colour)

Serial Number: ______________________________________(on iPad box)

IMEI Number: ______________________________________(on iPad box)

MAC Address: ______________________________________(in Settings on iPad)
Cover Type: ______________________________________________________

Colour: __________________________________________________________

What do you need to purchase?
(Note: those families who purchased the iPad via our reseller, CompNow… your delivered bundle will include the components you ordered online.)

Options include:

- iPad (inc. extras on page 5)  The iPad case you selected
- Apple Care Protection Plan (if selected)

**Apple Care Protection Plan**
Apple phone assistance is available for 3 months from any iPad purchased. Note: The Apple Care Protection Plan increases this assistance to 2 years.

Phone: 1300 968 979

**Sturt Street Community School ICT Team**
To contact the ICT team please ring our main number (8231 3100) and you can be put through for assistance.

**What's Included & What's Not**

**What's included?**
Depending on what type of iPad you purchase only the memory or screen type may vary. There are Retina displays from iPad 3s’ and up which are a higher resolution that an iPad 2 but do not disadvantage the student in anyway.

- iPad
- USB power/dock cable
- USB power adaptor

**What else do you need?**
You will need a suitable case for your iPad. We would prefer that you had a full cover case that will protect the edges of the iPad against dropping. You can purchase from CompNow or alternatively, you can purchase cases from most retail outlets including, BigW, Target, Kmart, Myers, David Jones, JB Hi-Fi, and Dick Smith Electronics etc… You are expected to keep your iPad in the case at all times.

Cases can range in price from $30 to whatever you would like to pay.
iTunes Cards
If you would like to purchase other applications for the iPad you can use what is called an iTunes Card. These are available from any retail outlet and provide you the ability to control how much your child will spend, almost like a pre-paid phone card. These can be easily scanned by the iTunes app and assigned automatically to the iPad so there is no need to enter credit card details and you can keep control of what your child spends.

Get to know your iPad

If you would like to learn more about the iPad you can download via the iBooks app the “iPad Getting Start Guide”. This is a free electronic book for access via your iPad.

Built-in Apps
All iPads that attend school should have the latest IOS7 installed. This is the operating system that is provided for all iPads from iPad 2 and up. This is installed by going to Settings>General>Software Update and follow the prompts.

IOS8 provides not only a new look but added security to the iPad.
Note: There is no need to connect your iPad to a computer or iTunes provided you have IOS 5.0.1 installed and above to complete the above task.

If you have registered a new account with Apple you will be provided with the following major applications free:

**iPhoto** – Any photos that are taken via the built-in camera can be edited by this application.

**iMovie** – Provides a powerful movie editing tool for videos taken by the iPad

**Garage Band** – This application provides the student with a large number of musical instruments from drums to guitars

**Pages** – A part of a suite called iWork, this is a powerful wordprocessor which can export to MSWord etc... if required.

**Numbers** – This is a spreadsheet application.

**Keynote** – Like a powerpoint presenter

There are a suit of built-in apps which are also included in IOS 8 for a look at these please goto [http://www.apple.com/au/iphone-5s/built-in-apps/](http://www.apple.com/au/iphone-5s/built-in-apps/).
Important Tech Specs that you need to know

These may vary depending on what you have ordered. (iPad Air) for example.

Size and Weight

• Height: 241.2 mm (9.50 inches)
• Width: 185.7 mm (7.31 inches)
• Depth: 9.4 mm (0.37 inch)
• Weight: 652 g (1.44 pounds)

Battery and Power

• Built-in 42.5-watt-hour rechargeable lithium-polymer battery
• Up to 10 hours of surfing the web on Wi-Fi, watching video or listening to music
• Charging via power adapter or USB to computer system

System Requirements

• Apple ID (required for some features)
• Internet access5
• Syncing with iTunes on a Mac or PC requires:
  • Mac: OS X v10.6.8 or later
  • PC: Windows 7/Windows Vista or Windows XP Home or Professional with Service Pack 2 or later
  • Download iTunes at www.itunes.com/au/download

Accessibility

• VoiceOver screen reader
• Guided Access
• Support for playback of closed-captioned content
• AssistiveTouch interface for adaptive accessories
• Full-screen zoom magnification
• Large text
• Option to invert colours
• Left/right volume adjustment

Input/Output

• Lightning connector
• 3.5-mm stereo headphone minijack
• Built-in speaker
• Microphone
Display
- Retina display
- 9.7-inch (diagonal) LED-backlit Multi-Touch display with IPS technology
- 2048-by-1536 resolution at 264 pixels per inch (ppi)
- Fingerprint-resistant oleophobic coating

Wireless and Cellular
- 802.11a/b/g/n Wi-Fi (802.11n 2.4GHz and 5GHz)
- Bluetooth 4.0 wireless technology

Location
- Wi-Fi
- Digital compass

Sensors
- Three-axis gyro
- Accelerometer
- Ambient light sensor

Cameras, Photos and Video Recording
FaceTime HD Camera
- 1.2-megapixel photos
- 720p HD video
- FaceTime video calling over Wi-Fi or cellular
- Face detection
- Backside illumination
- Tap to control exposure for video or still images
- Photo and video geotagging

iSight camera
- 5-megapixel photos
- Autofocus
- Face detection
- Backside illumination
- Five-element lens
- Hybrid IR filter
- f/2.4 aperture
- Tap to focus video or still images
- Tap to control exposure for video or still images
- Photo and video geotagging

Video Recording
- 1080p HD video recording
- Video stabilisation
- Face detection
- Tap to focus while recording
- Backside illumination
Password Tips & Tricks

People often are daunted by passwords, fortunately IOS8 comes with a single sign-on feature, so you really only need to remember one or the OS remembers it for you. Here are some ideas on how to create and set a password:

- Passwords should contain uppercase letters, lowercase and numbers
- DO NOT use a common dictionary word
- Use substitute numbers for letters in words. For example, “DEVIL” could become “D3VIL”, “COFFEE” could become “COFF33”
- Try to think of a sentence or phrase and use the first letter of each word. For example, “my iPad is the best” could become “mip2tib”
  - From here, substitute some letters for capitals, numbers or symbols. For example, “mip2tib” could become “M!p2!tB”
  - Add something on the end relating to the use of the password. For example, an iTunes account password could be “M!p2!tBTun”
This gives you a really strong password with a rating of 93% (you can check your rating using “The Password Meter” [http://www.passwordmeter.com](http://www.passwordmeter.com))

**iPad Do’s & Don’ts**

**DO’s**

- **Charge and Sync your iPad overnight**
  
  We want you to get the most out of your iPad while at school. Therefore, you need to make sure that you have a full battery when you arrive in the morning. Remember to do a complete sync to the iCloud. *(This start an automatic backup of the iPad)* This way, you will always have an up-to-date backup of your iPad in the unlikely event that you will need to restore.

- **Keep the cover on your iPad**
  
  Be sure to keep your iPad safe at all times. For example, the folio-type case is designed to be kept in place while you work and while you sync or charge your iPad

- **Report any damage to your iPad**
  
  We will not get angry, accidents happen! We want you to be working as effectively as you can on an iPad and will help you to get up and running as soon as we can.

- **Have some unused iTunes credit in your account**
  
  There will be occasions where your subject teachers will ask you to download or purchase content for your iPad. This can be done at school but this can also be done at home. Be sure that you have some unused iTunes credit in this event.

- **Use your iPad in accordance with the Acceptable Use of Learning Technologies Policy**
  
  An electronic copy can be found on the Sturt Street Community School’s website. You will be asked to sign this document before you are permitted to access Learning Technologies on the school grounds.

**DON’Ts**

- **Leave your iPad unattended**
  
  Make sure that you keep your iPad locked away and secure when not in use. This avoids the risk that your iPad will get misused or stolen.

- **Put your ipad in a humid environment**
  
  Do not use your iPad to listen to music while in the shower. Treat it as you would any other electrical device. iPads do not like extreme heat or cold temperatures.
• **Place your iPad in between other books**
  Your iPad is a fragile device. Placing it in between heavy books and folders will cause damage or may slip out and hit the ground.

• **Connect your iPad to the school computers**
  Connecting your iPad to a school computer will wipe your iPad and make it useless. You will have to take your iPad home and restore from an iCloud back-up before you will be able to use it again.

• **Access more than 1 iTunes account on your iPad**
  iPads are intended as a single-user device. Only have one iTunes account registered per iTunes Library to avoid Apps and other content being deleted from your iPad and not being able to update Apps that have been purchased on another account.

**Useful resources to help you…**

**Apps for Education**

http://www.apple.com/education/apps/

This page on the Apple website has information about Apps for Education, including links to curriculum related collections of Apps:

Apps for learning to read

Apps for learning to write

Apps for learning Math

Apps for learning Astronomy and Earth Science etc…

**Setting up and iTunes account**

To setup an Apple iTunes account all you will need to do is either goto the iTunes icon on your ipad and try to purchase an app, you will then be prompted to create a iTunes account or simply go to Settings>iTunes & App Store>Select “Create New Apple ID” button and follow the prompts.

On the iTunes icon on your iPad you can also Redeem your iTunes card that you have purchased. The Redeem button is located at the very bottom of the iTunes pages. Select the button. You will be prompted to one of two things, either use the camera to view the bar code on the back of the iTunes card or you can manually enter the code. The camera use is much easier.

Note: You can create an account without using an iTunes card or credit card by trying the first option.
Once you have finished filling your details if the spaces provided and answered some security questions, you will be sent a verification email which should arrive within 24 hours.

**Setting up your iPad**

Once you’ve unboxed your iPad, turn it on by pressing the On/Off switch. A welcome screen greets you, displaying a Slide to Set Up slider in a variety of different languages. (If you need quick access to your device’s IMEI or ICCID number without setting up the device, you can tap the information button [represented by a lowercase i] located directly above the slider.)

To begin the activation process, slide the switch to the right, where you’re asked to pick your language, country, and if you’d like to enable Location Services. This allows Apple apps (and third-party apps) to access your location via Wi-Fi networks and your Global Positioning System (GPS) location.

Your iPad will check for any Wi-Fi networks in the area that you can connect to; unfortunately, if it doesn’t find any, you’ll have to set up your iPad via iTunes on a computer.

The first thing you need to decide is whether to supply an Apple ID (or create one, if you don’t have one). You use your Apple ID to buy music or videos etc… from iTunes, apps from the App Store, books from the iBookstore, and for iCloud.

If you don’t have Apple ID, it’s easy enough to create one by tapping the Create A Free Apple ID button. You’ll need to enter your birthday, name, your email address (or create a new iCloud email address), a password, a security question (in case you forget your password), and whether you’d like to receive email updates from Apple.

If you’ve chosen to set up or register and Apple ID, you can also enable iCloud on your device. iCloud is an umbrella term for Apple’s collection of sync services, and allows you to sync your photos, apps, contacts, calendars, and mail across multiple devices and backup your content.

Choose to set up iCloud, and you’ll first be asked whether you’d like to enable iCloud backups for your device. If you do so, you can have your iPad back up all essential settings to your iCloud account; if you ever need to restore, you can do so over Wi-Fi without an additional computer. You can also elect to have your iPad backup to your computer using iTunes. Additionally, you’ll be asked whether you’d like to opt in to iCloud Find My iPad service. This will enable location monitoring for your iPad, allowing you to find it using your Apple ID and the Find My iPhone app from another iOS device, or by logging into your iCloud account online, should it go missing.

This is especially important with the latest iOS 7 system as the Find My iPad service cannot be removed providing added security to the device if stolen.
Once you finish the setup process, you'll be asked if you'd like to send Apple anonymous diagnostics and usage information (similar to a desktop crash report). After that, our iPad will be all set and ready for you to begin using.

Visit Macworld to learn how to take advantage of the IOS Basic Navigation using gestures.

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**Getting Connected to School**

Note: This is important to carry out by all students using the iPads at the school.

This is the easy part. We can complete this in just five easy steps.

1. Open your web browser  
2. Enter m.meraki.com in the address bar at the top of the browser
3. Enter the school ID 025-411-3219 in the space provided
4. Press 'Register'  
5. In the profile that appears, press 'Install', then 'Install' again to confirm

Your done, your iPad not can connect to the schools network and have access to printing and servers to save the students work.
All the curriculum related applications will be automatically set out to all iPads that have been registered with the school and loaded onto your iPads ready for use.

Another way to register is by scanning this QR code using the Meraki SM App which you can install on your iPad.

*Tips on how to organize your Apps on your iPad*

If you press and hold on one of the apps (any one) they should start to shake. You can then:

- Press the ‘x’ in the top left corner to delete them (provided the schools profile allows this to occur), otherwise this will not be shown.
- Rearrange their order by dragging one to a different place on the screen (you cannot leave blank spaces between apps on a screen)
- Create a folder by dragging and holding one app on top of another. You can rename the folder if you want to (folder renaming can be done whilst the apps are shaking)
- Add an app to a folder by dragging an app so that it is on top of a folder
- Move an app to a different home screen by dragging it so that it overhangs the edge of the screen; after a second or two the screen should then display the next or previous screen (depending on which side of the screen you are holding it)

When you’ve finished press the home button so as to stop the shaking.

**Required Applications**

All the required applications will be gifted and pushed out to all iPads registered with the school.
If as parents or caregivers you feel that there are apps that suit your child, feel free to install them on the iPad, but just be aware of how much space is available.

**Frequently Asked Questions**

**Will my son/daughter still need to access a computer?**
There is very little or no need for a computer as the device has most applications required to carry out tasks, also via iCloud will backup the current work your student has done whilst charging overnight. Also the school servers will store saved information for the student upon completed projects.

**Who owns the iPads?**
The iPad belongs to your child. However, your child is required to abide by the Acceptable Use of Learning Technologies Policy signed by the student and his or her parents/care givers at the start of the school year.

**How is responsible for loss or damage to the iPad?**
The iPad is covered by the standard Apple 12 Month Warranty, for any manufacturing problems. iPads purchased via our supplier are covered by the Apple Care Protection Plan for a total of 2 years if that option was selected. We encourage you to contact your Home Insurance provider to ensure that the iPad is covered at home, in transit to and from school and at school.

**Will the school back up the iPad and its data?**
Student data saved to our curriculum servers will be backed up. Data that still exists on the iPad will be backed up overnight whilst charging to the iCloud provided it has been setup by the owner.

**What percentage will the iPads be used at school?**
iPads will not be used full time throughout a school day every day. Teachers will be mixing activities whether it be in-doors or out-doors with physical activities and other teaching methods.

**Can the iPad be used with a printer?**
Yes, students have a vast array of printers to select from whist in the school grounds to print black and white or colour if required from the device.

**Is my child allowed to install other Apps?**
Absolutely allowed and encouraged! The iPad is a personal user device. It will be the student’s tool to assist his or her learning. We anticipate students will choose from a selection of Apps that they prefer for many of the basic uses of the device.

Students are encouraged to try out and use different Apps. Part of the learning involved in the use of the iPad, is in the literacy of technical choice. Students will learn how to select the best App for a given task. The best App will be the one that best meets their needs at the time. Naturally, subject teachers will also specify Apps that best meet their curriculum needs. Any Apps purchased are the property of your child. Apps are often free, others range in cost, on average, from 99c to $5.49.
How can I find out more about the iPad and its use?

The Apple website is your first port of call if you want to find out more about the device.


Support Options

Apple

Contact Apple on 1300 968 979 and ask whatever question you may have about your device. They will be most supportive on most issues.

Apple support is available for a period of 3 months from the date of purchase and from 8:30am to 8:30pm EST. You will need to have your iPad with you when you call. Apple will ask for specific identification that will be found on the iPad.

Apple iPads have a 12-month warranty. If you purchase the bundle from our authorized Apple Reseller, you will have had the opportunity in your package to include the Apple Care Protection Plan, which means that you will have a total of 2-years warranty on your device.

Call School

8231 3100 during school hours only

Ask for the ICT Team. Explain that you are part of the iPad Program. We will endeavor to assist right away over the phone. We are unsure of that the load will be on our team as this varies day-by-day, however we will make every effort to answer your questions.

eMail the School

dll.1881.admin@schools.sa.edu.au

The ICT team will respond to your questions as quickly as possible.

Please ensure you leave appropriate contact details.

Walk In Support

Walk in help for simple questions will be available from the ICT team. The ICT team is open from 9:00am to 3:00pm. If you require a lengthy help session, please contact us first to arrange a time.
Important

We want our families to know that the iPad is still new to most of our staff at this time. They are on an extensive program of support to develop their skills in how to best use this device. Basically, our staff and students are on a learning journey that will be used by our school to help us make decisions about how new and emerging learning technologies can best be used to support the teaching and learning at Sturt Street Community School. Consequently, we suggest that, at this point in time, our staff should not be the first point of contact for support.
NOTE: This document was initially created in 2013 for the purpose of the Sturt Street Community School Year 3-7 1-to-1 iPad Program. It is based on similar documents created by Unley High School, Walford Girls (Adelaide) and Acacia College (Victoria).

This updated edition created November 2013.

Images used in this booklet include photos and icons related to the iPad and Apps copied from the Apple website and the Apple iTunes Store.