



Information and Communication Technology Acceptable Use Agreement for Students 2016

The following agreement covers the Internet, intranet, network and e-mail.

STURT STREET COMMUNITY SCHOOL provides all students enrolled at the school with Information Communication and Technology (ICT) facilities for educational use. Students may use these facilities for class work, research and the preparation of assignments. The resources provided include computers and peripherals, access to network resources, e-mail and the Internet. The school must ensure the students are protected from harm and that no users are exposed to materials considered offensive or illegal. To have access to the school's ICT resources, students must agree to abide by the school's Acceptable Use Agreement and have parental approval. -

1. Students will use hardware and peripherals (eg. digital camera, floppy drive, and scanner) with care and respect.
2. Only software purchased or approved by the school, and installed by the school, can be used on school equipment.
3. Software copyright is to be observed at all times. Illegal software from other sources is not to be copied to or installed on school equipment.
4. Copyright of materials from electronic resources is to be observed at all times. No copying of music or games is permitted.
5. Students using the ICT facilities may only do so under the supervision of school staff. Any students not following staff instructions may have further access restricted or denied.
6. **Privacy and network security is to be observed. Students must not under any circumstances access personal files belonging to others, software or areas of the network which are not designated for their use.**
7. The sharing of passwords is a security risk and students must not give their password to other students or log in with another user's name under any circumstances.
8. All users must log off when leaving a computer.
9. Students must leave the computer settings as they find them.
10. Printing of materials of a personal nature or unrelated to school activities is not permitted.
11. Students must ask permission from their teacher to print anything. (Staff must check quantity of printing).
12. The use of ICT facilities, specifically the Internet, is for educational and research purposes only. That means email is for school use only and not for social use.
13. Only materials required for school activities, as directed by teachers, maybe downloaded. No downloading of MP3s, MPEGs and other large files or CDs/DVDs is permitted.
14. If students should unknowingly navigate to a web site that contains material that may be considered offensive, they must clear the screen immediately and notify the teacher.
15. Students must not access, copy or send inappropriate material.
16. Students must not use inappropriate language or harass others when communicating online.
17. Students must report to a teacher any material received which makes them feel uncomfortable, harassed or which comes from an unknown source.
18. Privacy and ownership of others' work and materials from web sites must be respected at all times.
19. Students must not provide personal details on the Internet.

Deliberate misuse of computer equipment and software or deliberate breaches of the conditions of this agreement may result in access restrictions to ICT facilities by the student(s) involved and result in discipline by school administration.

PARENT/CAREGIVER

I _____ have read the conditions outlined in Sturt Street Community School's ICT Acceptable Use Agreement. I have discussed these conditions with my child and am fully aware of my child's responsibilities with regard to the use of the ICT facilities in the school.

Signed : _____

Date: _____

STUDENT

I _____ Year _____ Room _____ agree to follow the rules and conditions outlined in Sturt Street Community School's ICT Acceptable Use Agreement.
I have had the conditions explained to me and discussed these with my parents/caregivers.
I understand there are consequences for not following these conditions.

Signed : _____

Date: _____