

Sturt St Community School OSHC

14 O'Brien St Adelaide 5000

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April 2017

Dear Parents/Caregivers

Please read the following important information regarding Vacation Care for April 2017 School holidays:

- * Vacation Care is open from 7.45 am to 6.00 pm. A late fee of \$1 per minute will be applied after 6pm.
 - * It is essential that you book your child into vacation care as places are limited.
To guarantee your place you must have booked by Thursday 6th April, bookings taken after this date cannot be guaranteed, as tickets for activities/excursions have to be pre-purchased and staffing rosters need to be arranged.
 - * Early bird pricing is **only** available to families that have no outstanding moneys owing exceeding 14days.
 - * Please ensure your child arrives by **8.30 am** on excursion days. We are unable to wait for late arrivals due to bus times etc.
 - * If you have booked your child in and they will not be attending, please cancel **7 Calendar days** before, otherwise you will be charged the session fee for the day. When cancelling within 7 Calendar days due to sickness you will require a medical certificate to obtain a refund.
 - * Please note that families requiring emergency care for their child must pay the care fee of \$66per child per day upfront
 - * Also please note that families wishing to utilise the Vacation care program @ Sturt Street who are NOT enrolled at the Sturt Street School MUST pay for care upfront ie – at time of booking.
 - * During vacation care, nutritious snacks and water are provided throughout the day. We advise that you should bring a **packed lunch and drink bottle** on all days unless otherwise stated in the program.
 - * The meals/foods we cook and provide during Vacation Care are low in fat and in sugar content. However, if you would prefer your child not to eat the foods/snacks provided for the day, please inform a staff member.
- Please refer to program daily for information on exactly what foods, if any, you will need to send with your child on each day that they are booked in.
- * Due to legal requirements, please ensure your child is signed in and out every day and contact OSHC if someone other than who is on the authority collection is collecting your child. Photo ID will be required to verify these persons.
 - * It is essential we know how many children are attending each day to adhere to Government legislation in terms of child: staff ratio. Children cannot participate in planned excursions if the permission slip is not returned.
 - * **Please note if you have an outstanding account, which has not been paid, you will not be eligible for vacation care.**

If you have any queries regarding the vacation care program, please feel free to contact OSHC staff on 8231 7990 or oshc.sscs770@schools.sa.edu.au. We look forward to a happy and safe school holiday program.

OSHC staff